School Operations Updates

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TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Fraud Hotline: 1-866-5-FRAUD-4 or 1-866-537-2834 | P.O. Box 12847 | Austin, TX 78711
Toll Free: (877) TEX-MEAL | For the hearing impaired: (800) 735-2989 (TTY)
This product was funded by USDA.
This institution is an equal opportunity provider.

Food and Nutrition Division
Nutrition Assistance Programs

Updated 6/14/2024
www.SquareMeals.org

Summer 2024

- **Seamless Summer Option (SSO)**

- **Summer Food Service Program (SFSP)**

- **Training**

- **NSLP meal pattern**

Annual NSLP Financial Report

Opened: January 1, 2024

Deadline: March 31, 2024 – extended to **May 3, 2024**

Submission Method: JotForm

All CEs must ensure that the reported data on the Financial Report accurately reflects the CE's financial operations for the 2022-2023 fiscal period being reported.

216 CEs have NOT submitted the Annual NSLP Financial Report

NSLP Annual Financial Report

https://squaremeals.org/Programs/National-School-Lunch-Program/Compliance/Financial-Report

- Link to Financial Report

- Blank Financial Report

- Preparing for the Financial Report Worksheet

- Financial Report Webinar Recording and Slide Deck

- **A new interactive, self-paced training for the 2024 annual financial report (2022-2023 data) is now available.**

Email School.Operations@TexasAgriculture.gov

Compliance Main Page	Administrative Review	Financial Report	Procurement Review	Program Integrity

Programs > National School Lunch Program > Compliance > Financial Report

Financial Report

2024 Annual NSLP Financial Report (FY2023 Data)
This report must be completed by Contracting Entities (CEs) who participate in the NSLP, School Breakfast Programs (SBP), School Milk Program (SMP) or At-Risk CACFP programs and must be completed by an authorized representative. The CE must ensure that the reported data is accurate and reflects the CE's financial operations for the fiscal period reported.

General Information

- The Annual NSLP Financial Report will remain in JotForm.
- CEs will receive an email notification indicating the JotForm is available.
- Data used for the 2024 SY will be the prior fiscal year (2022-2023) from audited financial reports. For public school districts and charter schools, this is the same data submitted to TEA.
- The Financial Report must be completed by an authorized representative. The CE must ensure that the reported data is accurate and reflects the CE's financial operations for the fiscal period reported.
- If data is determined to be invalid corrective action will be required.

Required Due Date

- The 2024 NSLP Financial Report submittal due date deadline is March 31, 2024.

JotForm Access

The 2024 Financial Report will be completed via the following link: https://form.jotform.com/233525922882159

- Use this Blank NSLP Annual Financial Report for advance preparation before completing and submitting the NSLP Financial Report.

Preparation Tool

The Preparing for the Financial Report form has been provided to prepare the CE in completion of the NSLP Financial Report. It contains a list of documents, terminology, object codes, and additional pertinent information related to the NSLP Financial Report.

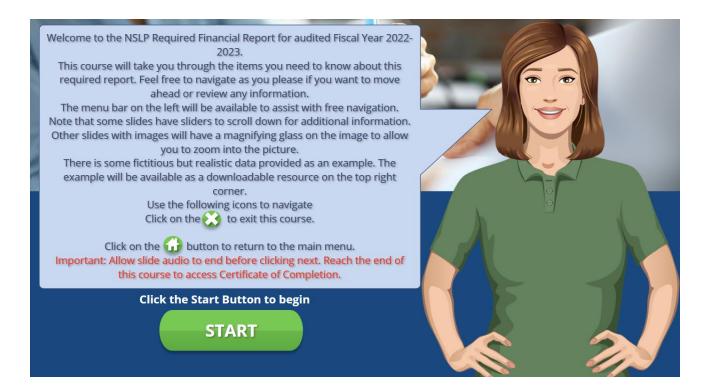A copy of Preparing for the Financial Report may be found here.

Resources

- TDA hosted a webinar explaining the financial report that is very useful and may be viewed at this link. The webinar and slide deck are from previous years and used with an updated slide deck named NSLP Financial Report 2023.
- Please submit questions regarding the Financial Report to your ESC Specialist or email school.operations@texasagriculture.gov.

NSLP Annual Financial Report

Resources

- **A new interactive, self-paced training for the 2024 annual financial report (2022-2023) is now available in Squaremeals.**

- **Please submit questions regarding the Financial Report to your ESC Specialist or email <u>school.operations@texasagriculture.gov</u>.**

Excess Net Cash Resources (ENCR)

413 FRs with ENCR have been received.

CEs still required to follow established procurement requirements and make sure purchases are allowable.